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**2019/20**  
**SEND Reforms Leadership Programme**

**APPLICATION FORM**

To apply for a place on the programme, complete and return this application form. Please refer to the supporting materials and description of the programme prior to completing this form. This will be a competitive application process. Last year, nearly twice the number of people applied for the number of places we could offer.

Please return this form to Pauline Roberts at the NDTi’s Bath Office **as aoon as possible.** Decisions on who has been selected for the Programme will be taken and candidates notified

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| --- | --- | --- |
| **Name:** |  | Click or tap here to enter text. |
| **Job Title:** |  | Click or tap here to enter text. |
| **Employer / Organisation:** |  | Click or tap here to enter text. |
| **Contact Address:** |  | Click or tap here to enter text. |
| **Contact tel no:** |  | Click or tap here to enter text. |
| **Contact email:** |  | Click or tap here to enter text. |

**Is this a paired application with another senior manager from your Local Authority, or your local NHS partner?**

**YES / NO** (Delete as appropriate)

If Yes, details of the person you are applying as a pair with:

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| --- | --- | --- |
| Name: |  | Click or tap here to enter text. |
| Job Title/ Organisation: |  | Click or tap here to enter text. |

Summarise your key job responsibilities including role and responsibilities for delivering the SEND reforms **in no more than 150 words**:

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| Click or tap here to enter text. |

Provide the name and job title of your line manager and describe their responsibilities – including in relation to delivering the SEND reforms - **in no more than 100 words**:

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| Click or tap here to enter text. |

How long have you been in this role and what job were you in prior to that – and for how long?

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| Click or tap here to enter text. |

Describe what you see as the key challenges facing leaders in delivering the SEND reforms **in no more than 250 words.** Be specific about detail and local challenges:

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| Click or tap here to enter text. |

Describe what you would hope to achieve and learn from participation in the SEND Reforms Leadership Programme **in no more than 200 words**:

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| Click or tap here to enter text. |

**Personal Project.** A part of the programme, you (together with your paired applicant if applying as a pair) will be expected to bring a live work and change issue that you will use throughout the year and between programme sessions to test out and use your learning from the programme. This will also help form the content of learning sets within the programme. This project should be challenging and potentially utilise a range of content from the programme. It must constitute a significant **strategic** leadership challenge and be much more than a practical day-to-day management challenge. As part of the evaluation of this programme, we will collect information about progress made with the personal project.

Please look at the attached outline content for the modules to consider how possible personal projects might relate to the programme content. We strongly urge that your project, whilst having a clear deliverable focus, should be concerned with progressing one of the key strategic changes that the reforms are trying to achieve, such as:

* Improved joint commissioning and inter-agency working
* Placing the voice of children, young people and families at the centre of decision making
* Services being focused on achieving better life outcomes for children and young people

Then describe below, **in no more than 250 words**, what you envisage bringing as your personal project. (It will be possible to change or adapt this part way through the first module if needed). If applying in a partnership, your partner must be working on the same personal project – though may be addressing it from a slightly different perspective.

Please outline:

* The issue and change that is to be addressed
* Why this is, or is likely to prove particularly challenging
* How you think this programme might help you with this challenge

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| Click or tap here to enter text. |

**Confirmations**

*Personal*

*Your signature confirming you wish to apply to join the SEND Reforms Leadership Programme and that you are able to attend the modules on the published date and will prioritise attendance in your diary:*

***Applicant to sign here***

***Manager Support and Funding* (To be completed by the applicant’s manager)**

*I confirm that I support the application of the above named person to the SEND Reforms Leadership Programme and will support them to participate in it and attend all modules by ensuring this is prioritised in their diaries. We will discuss how to use the learning from the programme in their work to the benefit of the people we support and/or work with. I confirm that this organisation will pay the fee of £875 plus VAT for this applicant if successful.*

Name, job title and email of applicant’s manager:

|  |  |  |
| --- | --- | --- |
| Name: |  | Click or tap here to enter text. |
| Job Title: |  | Click or tap here to enter text. |
| Email address |  | Click or tap here to enter text. |

***Manager to sign here***

*Invoicing arrangements*

Details of who the invoice for the programme should be sent:

**If your organisation requires a purchase order to pay the invoice please let us have the purchase order reference now:** Click or tap here to enter text.

*Any delay in providing a purchase order number may result in non acceptance on to the programme*

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| --- | --- | --- |
| Name: |  | Click or tap here to enter text. |
| Job Title: |  | Click or tap here to enter text. |
| Organisation: |  | Click or tap here to enter text. |
| Address: |  | Click or tap here to enter text. |
| Contact tel no: |  | Click or tap here to enter text. |
| Contact email: |  | Click or tap here to enter text. |

Please return to:

Pauline Roberts, NDTi, 30-32 Westgate Buildings, Bath BA1 1EF

Tel: 01225 789135. Email: [pauline.roberts@ndti.org.uk](mailto:pauline.roberts@ndti.org.uk)