



Internships WORK

Pilot Programme

Funded by

Department
for Education

Delivered
by  **NDTi**
National Development Team for Inclusion

 **DFN
Project | SEARCH**

 **base**
british association for
supported employment

What is the Pilot



A Pilot programme for 16–25-year-olds with SEND without an EHCP to access supported internships

12 Local Authorities from across England.

Funded by DfE - £2,393,081 of grant funding.



October 2023 -
March 2025

Pilot LAs

Bristol
Cheshire West and
Chester
Hampshire
Leeds
Liverpool
Manchester
Middlesbrough
Norfolk
North Tyneside
Somerset
Surrey
Telford and Wrekin

Internships
WORK

Key Activities

Development of new supported
internship programmes

In filling existing Support Internship
Programmes

Providing to support of young people (Job
coaching/other support needs including travel
and training)

SI Pilot: Year 1 (23/24) Reporting Timeline

These reporting requirements are separate from the main grant



Fri 29 Feb 24:
Declare & Return Underspend



Fri 29 Mar 24 *:
Submit End of Year Progress Report



Fri 26 Apr 24:
Certificate/Statement of Grant Usage

When?

What?

How?

Arrange BACS payment for return of any underspend (remember - grant funds cannot be carried over financial years)

Provide a detailed report of outcomes for Year 1 of the pilot, covering activity up to the end of Mar 24

Certificate to be completed & initialed by CFO confirming use of grant funds

Email SIgrants@ndti.org.uk with details of underspend (amount & reasons) – bank details will be sent back

Complete online form – link will be emailed at least one month in advance

Email completed certificate to SIgrants@ndti.org.uk - template will be emailed at least one month in advance

* This deadline has been extended from 29 Feb to give an extra month to complete